



SEARCH
Society for Education, Action and Research in Community Health



Organization Profile

History: Inspired by the life and philosophy of Mahatma Gandhi, and equipped by their medical training in India, and subsequent, training in public health and research at the Johns Hopkins University, the doctor couple Abhay and Rani Bang, founded Society for Education, Action and Research in Community Health (SEARCH) in 1986. SEARCH is a Non-Governmental Organization (NGO) working in the poorest, semi-tribal district, Gadchiroli, in the state of Maharashtra, (India), 1000 km away from Mumbai.

Vision: SEARCH's vision is 'Aarogya-Swaraj' which means 'People's Health in People's Hands', by empowering individuals and communities to take charge of their own health, and thereby, help them achieve freedom from disease as well as dependence.

Mission: Mission of SEARCH is service, training, empowerment and research in health of the communities as expressed in its name.

Headquarters: Of SEARCH is 'Shodhgram', located 17 km from the district headquarters of the Gadchiroli district. The campus, spread over 47 Acres, is modeled over a mix of Gandhian Ashram, tribal village and modern facilities. It has more than 80 buildings including hospital, research center, training centers, training hostels, library, administrative offices, guest houses, tribal museum, community centers, mess cum dining facilities, residential facilities for 120 staff, solar plant, playground, organic farm and a small lake.

With a team of 150+ professionals and 150+ Community Health Workers, SEARCH has emerged as one of the most reputed and credible grass root service and research organization in India. SEARCH strives to make important breakthroughs to solve public health problems in India and around the world, over past 36 years by:

1. 120-bed hospital providing health care to 55,000 patients annually from 2500 villages. Specialist OPDs, tele-consultation and subsidized surgery camps are also organized along with existing services to ensure enhanced health services for poor patients.
2. Community health services in 125 villages.
3. Home-based mother, newborn & child care in 88 villages.
4. Prevention and deaddiction of alcohol and tobacco across 1400 villages of Gadchiroli district.
5. Life skill and reproductive health education for youth and women across Maharashtra.
6. Conducting rural health care research to improve rural health services and evidence-based advocacy to influence policy.
7. Training of trainers from different parts of the country and abroad for implementation of the Home-based newborn care program. HBNC is India's national policy implemented through 8 Lakh ASHA across the country.
8. 'NIRMAN', the social leadership development program for youth across India.
9. Mental health services to patients at hospital, block and village level.

10. Tribal health services to 13,000 tribal individuals in 48 villages through community health workers.
11. Mobile Medical Unit to provide diagnostic, preventive, curative, and referral services in tribal villages.
12. Spine and Joint health care to reduce musculoskeletal pain, burden and disability in Gadchiroli.

Job Specifications:

- 1) Position: Pharmacist cum Store Manager
- 2) Reporting: Team Leader, SEARCH Hospital
- 3) Location: Shodhgram, Campus of SEARCH in Gadchiroli district

Job Description:

- Plan, organize, direct, and evaluate the operations of the outsourced Pharmacy and IP Store department.
- To supervise the working of the Trainee Pharmacists and Pharmacy assistants.
- To purchase drugs and other consumables based on the ROL /requirements of hospital/ various programs of SEARCH through approved licensed vendors only.
- To maintain records of all Purchase orders and Goods receipt note of drugs and other consumables.
- Understand and send yearly licensing materials to the State and Board of Pharmacy to be processed.
- To ensure timely availability of critical and high value drugs/ consumables which are normally not stocked in the Pharmacy/Store.
- To co-ordinate with the Jt. Director in planning, organizing and directing the Pharmacy review meetings.
- To conduct prescription audit of OPD and IPD prescriptions to ensure rational prescription of medications.
- To ensure proper storage of drugs and other medical consumables in the hospital.
- To ensure that the FIFO policy is maintained while dispensing of drugs and consumables.
- To regularly take stock of near-expiry items and ensure that no products are not stored beyond the expiry period.
- To ensure that the process of billing, generation of purchase order of consignment products is done after actual consumption of the drugs and consumables. And submit the PO/GRN to accounts for payment processing.
- To ensure the safe storage of Controlled drugs in the Hospital Store as per norms.
- To monitor and control the medicine and consumables inventory in wards and various hospital departments.
- Develop and implement policies and procedures for Inventory Control and MIS development.
- Control the cost and expenditures.
- Properly inspect equipment and notify the maintenance department of any items in need of repair.
- Develop a system for keeping knowledge current to continually deliver up-to-date/accurate information in the provision of pharmacy service.

Candidate Profile

1. Diploma or Bachelors in Pharmacy.
2. 5 years of work experience in Pharmacy / store.
3. Good knowledge of prescription audit, regulations, stock keeping and clearance.
4. Attention to detail with the ability to multi-task.
5. Superb organizational, administrative, and record keeping skills.
6. Ability to work independently and as part of a team.
7. Passionate to work in grassroots.
8. Minimum Commitment of 3 years.
9. Language: English and Marathi (written and spoken).

Benefit package:

1. In hand Salary: Rs. 20,000/-
2. Annual increment: Assured as per the policy of SEARCH.
3. Accommodation: Will be provided in the campus as per need (single or family).
4. Other Benefits: Provident Fund, Medical Insurance and Gratuity will be applicable as per the policy of SEARCH.
5. Health Care: Primary health care free in the Hospital of SEARCH
6. Education of Children: Free pick and drop back facility for children in school at the Gadchiroli Town (with CBSE School till 12th standard)
7. Scholarship to children of the Staff for higher education as per policy of SEARCH.
8. Spouse: SEARCH considers the position of the Spouse of the candidate empathetically, and though not assured, strive to explore appropriate job for the spouse based on need and competencies of the candidate.
9. Growth of the Individual: SEARCH strives to provide learning opportunities through mentoring by eminent medical professionals, courses, workshops and visits to the Staff.
10. Leaves: 16 days Summer vacation + 7 days Diwali vacation + 10 Casual Leaves + 12 National Holidays.

Note: Probation period at SEARCH is 1 year.

Send applications to: hr@searchforhealth.ngo

- Mark 'for position of Pharmacist Cum Store Manager in subject line of email.